

**CERTIFICATION STANDARDS & CORE PLUS DEVELOPMENT GUIDE**  
**INDUSTRIAL/CONTRACT PROPERTY MANAGEMENT LEVEL3**

Type of Assignment	Representative Activities
Industrial and/or Contract Property Management	<ul style="list-style-type: none"> <li>● Develops policy and procedures for government property management</li> <li>● Oversees and manages life cycle processes for government-owned property being utilized by contractors (i.e., government property in the possession of contractors and, in some instances, government-owned contractor-operated plants)</li> <li>● Provides advice and assistance on property-related matters during acquisition planning, contract formation, and contract management</li> <li>● Reviews contractor's purchasing system as it pertains to property management</li> <li>● Performs investigations of instances of lost, stolen, damaged or destroyed government property and either grant relief or recommends liability</li> </ul>

**Core Certification Standards (Required for DAWIA certification.)**

Acquisition Training	● <a href="#"><u>ACQ 201A</u></a> Intermediate Systems Acquisition, Part A
Functional Training	<ul style="list-style-type: none"> <li>● <a href="#"><u>CON 353</u></a> Advanced Business Solutions for Mission Support (R)</li> <li>● 1 additional course from the Harvard Business Management Modules identified in the Core Plus Developmental Guide below.</li> </ul>
Education	● Formal education not required for certification
Experience	● 4 years of experience in industrial property management positions of increasing responsibility and complexity

Core Plus Development Guide (Desired training, education, and experience)	Type of Assignment
<b>Training</b>	<b>Ind and/or Con Prop Mgt</b>
<a href="#"><u>ACQ 201B</u></a> Intermediate Systems Acquisition, Part B (R)	✓
<a href="#"><u>CLE 015</u></a> Continuous Process Improvement Familiarization	✓
<a href="#"><u>HBS 228</u></a> Leading and Motivating	✓
<a href="#"><u>HBS 230</u></a> Coaching	✓
<b>Education</b>	
● Baccalaureate degree or at least 24 semester hours in accounting, law, business, finance, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management	
<b>Experience</b>	
● Four (4) additional years of experience in industrial property management	

**Notes:**

**1** The Core Certification Standards section lists the training, education and experience REQUIRED for certification at this

level.

**2** "R" following a course title indicates the course is delivered as resident based instruction.

**5** When preparing your IDP, you and your supervisor should consider the training, education and experience listed in the Core Plus Development Guide at this and the lower level(s) if not already completed.